

# Document Pack



Mark James LLM, DPA, DCA  
Prif Weithredwr,  
Chief Executive,  
Neuadd y Sir, Caerfyrddin. SA31 1JP  
County Hall, Carmarthen. SA31 1JP

THURSDAY, 29<sup>TH</sup> JUNE 2017

**TO: THE EXECUTIVE BOARD MEMBER FOR  
EDUCATION AND CHILDREN**

I HEREBY SUMMON YOU TO ATTEND A MEETING OF THE  
**EXECUTIVE BOARD MEMBER DECISIONS MEETING FOR  
EDUCATION & CHILDREN** WHICH WILL BE HELD IN  
**DEMOCRATIC SERVICES COMMITTEE ROOM, COUNTY HALL,  
CARMARTHEN, AT 12.30 PM, ON THURSDAY, 6<sup>TH</sup> JULY, 2017**  
FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON  
THE ATTACHED AGENDA.

*Mark James* CBE

**CHIEF EXECUTIVE**



PLEASE RECYCLE

<b>Democratic Officer:</b>	<b>Janine Owen</b>
<b>Telephone (direct line):</b>	<b>01267 224030</b>
<b>E-Mail:</b>	<b>JanineOwen@btinternet.com</b>
<b>Ref:</b>	<b>AD016-001</b>



**EICH CYNGOR arleinamdani**  
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# A G E N D A

1. DECLARATIONS OF PERSONAL INTEREST
2. APPOINTMENT OF L.A. GOVERNORS 3 - 20
3. TO SIGN AS A CORRECT RECORD THE DECISION RECORD  
OF THE MEETING HELD ON THE 15<sup>TH</sup> JUNE 2017 21 - 22

## EXECUTIVE BOARD MEMBER EDUCATION AND CHILDREN

6<sup>TH</sup> JULY 2017

<b>Executive Board Member:</b>	<b>Portfolio:</b>
<b>Cllr. Glynog Davies</b>	<b>Education &amp; Children</b>

<p><b>Subject:</b></p> <p style="text-align: center;"><b>APPOINTMENT OF LA GOVERNORS</b></p>
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<p><b>Recommendations / key decisions required:</b></p> <p>That the Executive Board Member makes appointments to the listed vacancies.</p>
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<p><b>Reasons:</b></p> <p>To meet statutory obligations of filling vacancies on Governing Bodies.</p>
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<p>Directorate:</p> <p>Name of Head of Service:</p> <p>Gareth Morgans</p> <p>Report Author:</p> <p>Tanja Neumayer-James</p>	<p>Designation:</p> <p>Interim Director – Dept for Education &amp; Children</p> <p>Principal School Governance Officer</p>	<p>Tel No.</p> <p>01267 246450 (Gareth Morgans)</p> <p>01267 246448</p> <p>E Mail Address:</p> <p><a href="mailto:edgmorgans@carmarthenshire.gov.uk">edgmorgans@carmarthenshire.gov.uk</a></p> <p><a href="mailto:TNeumayer-James@carmarthenshire.gov.uk">TNeumayer-James@carmarthenshire.gov.uk</a></p>
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**Declaration of Personal Interest (if any):**

None

**Dispensation Granted to Make Decision (if any):**

N/A

**DECISION MADE:**

Signed:

DATE: \_\_\_\_\_

EXECUTIVE BOARD MEMBER

**The following section will be completed by the Democratic Services Officer in attendance at the meeting**

Recommendation of Officer adopted	YES / NO
Recommendation of the Officer was adopted <b>subject to the amendment(s) and reason(s) specified:</b>	
Reason(s) why the Officer's recommendation was <b>not adopted:</b>	

**EXECUTIVE SUMMARY**  
**EXECUTIVE BOARD MEMBER EDUCATION AND CHILDREN**

**6<sup>TH</sup> JULY 2017**

**APPOINTMENT OF LA GOVERNORS**

**BRIEF SUMMARY OF PURPOSE OF REPORT**

In accordance with the LA appointment policy for LA Governors, vacancies exist in certain schools and schedules of nomination for these vacancies are attached. Nominations were invited from Chairperson, Headteacher and Local Member(s) in the case of Primary Schools / the Member(s) who is/are governors of that school in the case of Secondary Schools.

LA Governors are appointed for 4 years and where the vacancy occurs as a result of an individual's term of office coming to an end, this is noted in the details for that particular person if he/she is seeking appointment.

**DETAILED REPORT ATTACHED?**

**YES**

## IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: **Gareth Morgans** Interim Director – Department for Education & Children

Policy and Crime & Disorder	Legal	Finance	ICT	Risk Management Issues	Organisational Development	Physical Assets
<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>

## CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: **Gareth Morgans** Interim Director – Department for Education & Children

**1. Scrutiny Committee - n/a**

**2. Local Member(s)**

Relevant Local Members have been notified of received nominations and invited to submit additional nominations.

**3. Community / Town Council – n/a**

**4. Relevant Partners – n/a**

**5. Staff Side Representatives and other Organisations – n/a**

**Section 100D Local Government Act, 1972 – Access to Information  
List of Background Papers used in the preparation of this report:**

**THERE ARE NONE.**

## APPOINTMENT OF LA GOVERNORS

### *List for Consideration*

**6<sup>th</sup> July 2017**

PRIMARY SCHOOL	NO. OF VACANCIES	NOMINATIONS NAME AND ADDRESS	NOMINATED BY	DETAILS
<p><b>Please note: CCC's 'The Appointment of LA Governors' states that, 'All County Councillors [when elected] may stipulate on which school governing bodies they will sit and their decision will take preference over 'non-elected' LA governors'.</b></p>				
Abergwili	2	Mrs G. James  Mrs D. Powell	Ms Elinor Jameson, Headteacher  Ms Elinor Jameson, Headteacher	<p>‘Very experienced governor and former Chair. Previously Foundation and Parent Governor. A very active member of various organisations within Abergwili community. Always been very supportive of the school and played an active part.’</p> <p>‘Experienced governor and regular visitor to the school. Always very supportive of activities / events within the school. Member of various organisations within the community and surrounding area. Regular church attender.’</p> <p>Mrs Jameson is seeking Mrs James’ and Mrs Powell’s re-appointment.</p>
Betws	1 (appointment from 4th Sept 2017)	Cllr. Betsan Jones 2 Stryd Reis Betws Rhydaman Sir Gar SA18 2HA	n/a – elected member	Cllr. Betsan Jones is seeking appointment as LA Governor.

PRIMARY SCHOOL	NO. OF VACANCIES	NOMINATIONS NAME AND ADDRESS	NOMINATED BY	DETAILS
Bro Bryn	1 (appointment from 4th Sept 2017)	Cllr. Andre S.J. McPherson 1 Heol Y Cloddiau Dafen Llanelli Carms. SA14 8QX	n/a – elected member	Cllr. Andre McPherson is seeking appointment as LA Governor.
Bro Brynach	1 (appointment from 4th Sept 2017)	Cllr. Dorian Phillips Dolau Gronw Llanboidy Hendygywn Ar Daf Carms. SA34 0EE	n/a – elected member	Cllr. Dorian Phillips is seeking appointment as LA Governor.
Bryn Teg	1 (appointment from 4th Sept 2017)	Cllr. Fozia Akhtar 4 Llwynhendy Road Llwynhendy Llanelli Carms. SA14 9DP	n/a – elected member	Cllr. Fozia Akhtar is seeking appointment as LA Governor.
Burry Port	4 (2 from 1 <sup>st</sup> Sept and 2 from 3 <sup>rd</sup> Sept 17)	Cllr. Amanda Fox "Brooklands" 60 Dolau Fan Burry Port Carms SA16 0RE  Cllr. John James 18 Parc y Minos Street Burry Port Carmarthenshire SA16 0BN	n/a – elected member          n/a – elected member	Cllr. Amanda Fox is seeking appointment as LA Governor.          Cllr. John James is seeking re-appointment as LA Governor.



PRIMARY SCHOOL	NO. OF VACANCIES	NOMINATIONS NAME AND ADDRESS	NOMINATED BY	DETAILS
		Mrs B. S. Lewis	Ms Alison J Williams, headteacher	<p>'Mrs Lewis has a willingness and desire to share her individual skills and expertise. Mrs Lewis has in depth knowledge of our school; she has been on our Governing Body for quite a number of years and is a wonderful Chair of Governors. Mrs Lewis shows great interest and passion in raising standards of education in Burry Port where our school is situated.'</p> <p>Ms Williams is seeking Mrs Lewis' re-appointment.</p>
Cwrt Henri	1 (appointment from 4th Sept 2017)	Cllr. Mansel Charles, Sarn Gelli, Llanegwad, Nantgaredig SA32 7NL	Mr Marc Jones, Headteacher	'As County Councillor for the ward where the school is located and in his capacity as senior editor of the local papur bro 'Y Lloffwr', Mansel Charles has a broad knowledge of and clear interest in the local community. He is a former pupil of the school and a former teacher. He has a desire to help improve standards of education within our school and to share his skills and expertise within the context of the governing body.'
Dafen	0 (appointment from 4th Sept 2017)	Cllr. Rob Evans 6 Y Fron Felinfoel Llanelli Carms. SA15 4LL	n/a – elected member	Cllr. Rob Evans is seeking appointment as LA Governor.
Gwenllian	1 (appointment from 4th Sept 2017)	Cllr. Jeanette Gilasbey 30 Ger-Y-Gwendraeth Kidwelly Carms. SA17 4TU	n/a – elected member	Cllr. Jeanette Gilasbey is seeking appointment as LA Governor.

PRIMARY SCHOOL	NO. OF VACANCIES	NOMINATIONS NAME AND ADDRESS	NOMINATED BY	DETAILS
Page 10 Pendy	1 (appointment from 4th Sept 2017)	Mr S Evans	Cllr. Gareth Beynon Thomas, Chairperson	<ul style="list-style-type: none"> <li>• Commitment to education; two children at the school;</li> <li>• Community councillor in the area where the school is situated.</li> </ul>
Johnstown	1 (appointment from 4th Sept 2017)	Cllr. Gareth H. John Pendwylan Alltynap Road Johnstown Carmarthen SA31 3QY	n/a – elected member	Cllr. Gareth John is seeking appointment as LA Governor.
Llanddarog	0 (appointment from 4th Sept 2017)	Cllr. Ann Davies Bremenda Uchaf Llanarthne Carmarthen SA32 8JX	n/a – elected member	Cllr. Ann Davies is seeking appointment as LA Governor.
Llandeilo	1 (appointment from 4th Sept 2017)	Cllr. Edward G. Thomas Awelfryn 8 Bridge Street Llandeilo SA19 6BN	n/a – elected member	Change of status from Additional Community Governor to LA Governor requested.
Llandybie	1 (appointment from 4th Sept 2017)	Cllr. Dai Nicholas 2 Pentregwenlais Road Llandybie Ammanford Carms. SA18 3JQ	n/a – elected member	Cllr. Dai Nicholas is seeking appointment as LA Governor.

PRIMARY SCHOOL	NO. OF VACANCIES	NOMINATIONS NAME AND ADDRESS	NOMINATED BY	DETAILS
Llangennech	3 (appointment from 13 <sup>th</sup> Nov 2017)	Cllr. Gary Jones 16 Maes Ty Gwyn Llangennech Llanelli Carms SA14 8XY  Cllr. Gwyneth Thomas 14 Llys y Felin Llangennech Llanelli SA14 8BA	n/a – elected members	Cllr. Gary Jones and Cllr. Gwyneth Thomas are seeking appointment as LA Governors.
Llannon	1	Mr G. Williams	Mr Rupert Moon, Chairperson	<ul style="list-style-type: none"> <li>• Vast experience in field of education;</li> <li>• Leading role in the community;</li> <li>• Past contribution to the school.</li> </ul> <p>Mr Moon is seeking Mr Williams' re-appointment.</p>
Llansteffan	1 (appointment from 16th Oct 2017)	Mrs M. Evans	Mrs Trefina Jones, Headteacher	<p>'Mrs Evans is a long standing member of Llansteffan Governing Body and has extensive governor experience. Mrs Evans works part-time as school support officer in Carmarthenshire and is up to date with education regulations.</p> <p>Mrs Evans lives in Llansteffan and takes a keen interest in the school and its community involvement and would support all aspects of its development.'</p> <p>Mrs Jones is seeking Mrs Evans' re-appointment.</p>

PRIMARY SCHOOL	NO. OF VACANCIES	NOMINATIONS NAME AND ADDRESS	NOMINATED BY	DETAILS
Page 12 Maes y Morfa	2 (appointment from 4th Sept 2017)	Cllr. John Prosser 64 Springfields Llanelli Carms. SA15 2DD  Mrs L. Stedman	n/a – elected member  Mrs Helen Nicholls, Chairperson	Cllr. John Prosser is seeking appointment as LA Governor.  'Mrs Stedman has previously been a governor at Maes Y Morfa during her time as a councillor. She is committed to the community in which the school is situated. Her desire to see that Maes y Morfa school has high standards and the children are given every opportunity to achieve. Mrs Stedman is committed to updating her skills and knowledge.'
Nantgaredig	0 (appointment from 4th Sept 2017)	Cllr. Ann Davies Bremenda Uchaf Llanarthne Carmarthen SA32 8JX	n/a – elected member	Cllr. Ann Davies is seeking appointment as LA Governor.
Old Road	1 (appointment from 4th Sept 2017)	Cllr. Rob James 8 Old Road Llanelli Carms. SA15 3HW	n/a – elected member	Cllr. Rob James is seeking appointment as LA Governor.
Parcyrhun	1	Cllr. Alun Davies 81 Parklands Road Penybanc Ammanford SA18 3TD	n/a – elected member	Cllr. Alun Davies is seeking re-appointment as LA Governor.

PRIMARY SCHOOL	NO. OF VACANCIES	NOMINATIONS NAME AND ADDRESS	NOMINATED BY	DETAILS
Pembrey	1 (appointment from 4th Sept 2017)	Cllr. J. H. Jones,	Mrs Helen Jacob, Headteacher	'Cllr. Jones has a knowledge of and interest in the community and a willingness to share individual skills and expertise within the context of the Governing Body.'  Mrs Jacob is seeking Cllr. Jones' re-appointment.
Peniel	1 (appointment from 4th Sept 2017)	Cllr. Dorian Williams Cwrt Peniel Caerfyrddin SA32 7HS	n/a – elected member	Change of status from Community Governor to LA Governor required: Cllr. Dorian Williams is currently a Community Governor at Peniel School, but as an elected member of the LA, he is not eligible to continue as a Community Governor.
Pen Rhos	1 (appointment from 4th Sept 2017)	Cllr. John Prosser 64 Springfields Llanelli Carms. SA15 2DD	n/a – elected member	Cllr. John Prosser is seeking appointment as LA Governor.
Penygaer	1 (appointment from 4th Sept 2017)	Cllr. Shahana Najmi 15 Nantydd Terrace Llwynhendy Llanelli Carms. SA14 9DN	n/a – elected member	Cllr. Shahana Najmi is seeking appointment as LA Governor.
Penygroes	1	Mrs N Griffiths	Mrs Janet L Harris, Headteacher	'Mrs Griffiths is eligible to continue in her current role because she is totally committed to the education of pupils in Penygroes and is aware of expected standards at the school. Her experience and knowledge of management issues is valuable to the governing body.'  Mrs Harris is seeking Mrs Griffiths' re-appointment.

PRIMARY SCHOOL	NO. OF VACANCIES	NOMINATIONS NAME AND ADDRESS	NOMINATED BY	DETAILS
Page 14	1 (appointment from 4th Sept 2017)	Cllr. Dai Thomas Brynteg Heol Maesybont Castell-Y-Rhingyll Llanelli, Carms. SA14 7NA	n/a – elected member	Cllr. Dai Thomas is seeking appointment as LA Governor.
Pontyberem	1 (appointment from 4th Sept 2017)	Cllr. Liam Bowen 16 Heol Y Banc Bancffosfelen Pontyberem Llanelli, Sir Gaerfyrddin SA15 5DH	n/a – elected member	Cllr. Liam Bowen is seeking appointment as LA Governor.
Rhys Prichard	1 (appointment from 4th Sept 2017)	Cllr. Handel Davies Mithig Llandoverly Carms SA20 0DZ	n/a – elected member	Cllr. Handel Davies is seeking appointment as LA Governor.
Trimsaran	0 (appointment from 4th Sept 2017)	Cllr. Kim Broom Treparridge Farm Trimsaran Road Llanelli Carms. SA15 4RF	n/a – elected member	Cllr. Kim Broom is seeking appointment as LA Governor.

PRIMARY SCHOOL	NO. OF VACANCIES	NOMINATIONS NAME AND ADDRESS	NOMINATED BY	DETAILS
Y Dderwen	1	Mr G. Wynne	Mr Dylan Evans, Headteacher	<p>'During his time as governor at Ysgol y Dderwen, Mr. Wynne has helped the school by offering help and support of the highest quality. Mr. Wynne has a solid and relevant foundation in primary education. He is keen to support and assist the school to raise standards and has a knowledge and interest in the wider school community. Mr. Wynne's educational links have enabled the school's teachers to receive numerous valuable opportunities to create and develop Welsh medium resources across Wales. Mr. Wynne has acted as Chairman of the governing body in the past and has led and managed a range of developments and key changes.'</p> <p>Mr Evans is seeking Mr. Wynne's re-appointment.</p>
Y Felin	1 (appointment from 4th Sept 2017)	Cllr. Bill Thomas 38 Parc Howard Avenue Llanelli Carms. SA15 3JY	n/a – elected member	Cllr. Bill Thomas is seeking appointment as LA Governor.

SECONDARY SCHOOL	NO. OF VACANCIES	NOMINATIONS NAME AND ADDRESS	NOMINATED BY	DETAILS
Ysgol Bro Dinefwr Page 16	5 (from 1 <sup>st</sup> Sept 2017)	<p>Cllr. Andrew James            Stangau Farm            Llanddeusant            Llangadog            Carmarthenshire            SA19 9YL</p> <p>Cllr. Edward G. Thomas            Awelfryn            8 Bridge Street            Llandeilo            SA19 6BN</p> <p>Mr J D Dyer</p>	<p>n/a – elected members</p> <p>Mrs JD Griffiths,            Headteacher</p>	<p>Cllr. Andrew James and Cllr. Edward Thomas are seeking re-appointment as LA Governors.</p> <p>‘Mr Dyer has been a member of the Governing Body of Ysgol Bro Dinefwr since its establishment 4 years ago; he was a member of the Ysgol Dyffryn Tywi Shadow Governing Body during its existence and was a long standing member of the Governing Body of Ysgol Pantycelyn, during which time he has shown total commitment to the schools and the provision of education in general.            He has great interest in all aspects of school life – educationally, pastorally, extra-curricular activities. During his time as governor, Mr Dyer has amassed an enormous amount of knowledge and has been of great support to me as Headteacher.            Mr Dyer has vast knowledge of the communities in which the school is located and is extremely active within the community. Mr Dyer has attended many governor training courses and is mindful to impart this knowledge to new governors.’</p> <p>Mrs Griffiths is seeking Mr Dyer’s re-appointment.</p>



SECONDARY SCHOOL	NO. OF VACANCIES	NOMINATIONS NAME AND ADDRESS	NOMINATED BY	DETAILS
Bryngwyn / Glanymôr Federation	0 (appointment from 4th Sept 2017)	<p>Cllr. Fozia Akhtar 4 Llwynhendy Road Llwynhendy Llanelli Carms. SA14 9DP</p> <p>Cllr. Rob Evans 6 Y Fron Felinfoel Llanelli Carms. SA15 4LL</p> <p>Cllr. Amanda Fox "Brooklands" 60 Dolau Fan Burry Port Carms SA16 0RE</p> <p>Cllr. Bill Thomas 38 Parc Howard Avenue Llanelli Carms. SA15 3JY</p>	n/a – elected members	Cllr. Fozia Akhtar, Cllr. Rob Evans, Cllr. Amanda Fox and Cllr. Bill Thomas are seeking appointment as LA Governors.

SECONDARY SCHOOL	NO. OF VACANCIES	NOMINATIONS NAME AND ADDRESS	NOMINATED BY	DETAILS
P Maes y Gwendraeth 18	5 (from 1 <sup>st</sup> Sept 2017)	Cllr. Liam Bowen 16 Heol Y Banc Bancffosfelen Pontyberem Llanelli, Sir Gaerfyrddin SA15 5DH  Cllr. Aled Vaughan Owen 5 Ffordd Werdd Gorslas Llanelli Carms. SA14 7NE	n/a – elected members	Cllr. Liam Bowen and Cllr. Aled Vaughan Owen are seeking appointment as LA Governors.
Strade	1 (appointment from 4th Sept 2017)	Cllr. Kim Broom Treparridge Farm Trimsaran Road Llanelli Carms. SA15 4RF	n/a – elected member	Cllr. Kim Broom is seeking appointment as LA Governor.

SECONDARY SCHOOL	NO. OF VACANCIES	NOMINATIONS NAME AND ADDRESS	NOMINATED BY	DETAILS
QE High	1 current	Mr D. Williams	Mrs Helen Starkey, Chairperson	<p>'Mr Williams was brought up in Carmarthen and was a pupil of QE Cambria Grammar School.</p> <p>He is now a practising solicitor within Carmarthen town, he specialises in representing young people, many of whom are school age, who find themselves coming into contact with the criminal justice system. This work provides significant insight into the challenges faced by young people and the way in which they see the world. Mr Williams is the owner of the law firm from which he practices and as such is experienced in all aspects of finance, budgeting, employment and HR, including business development and ICT systems.</p> <p>He has declared a commitment to becoming a governor and is keen to share his knowledge and skills as part of a proactive governing body.</p> <p>Having successful business development acumen Mr Williams fulfils the skills identified through our recent Governing Body Audit.'</p>
QE High	1 from 1 <sup>st</sup> Sept 2017	Mrs D. Powell Ford	Mrs Helen Starkey, Chairperson	<p>'Mrs Powell Ford is currently Vice Chair of Governors, a role she accepted during a difficult period of transition within the Governing Body.</p> <p>She has shown real commitment to the School and demonstrates a clear understanding of educational issues. She has attended all statutory training and committed to additional prioritised training in Safer recruitment and staffing matters. She has used the knowledge and skills gained to make staff appointments and to assist with HR situations.</p>

				<p>She has been instrumental in School Policy review to which she contributes thoughtfully and intelligently. Mrs Powell Ford is a practising lawyer in Carmarthen town and has the benefit of being a parent of the school. She uses her knowledge from both to support and challenge the school to good effect. She contributes to the newly established Parent forum in order to bring about change and improvements in Communication systems and Home/School links.'</p> <p>Mrs Starkey is seeking Mrs Powell-Ford's re-appointment from 1<sup>st</sup> Sept 2017.</p>
<b>SPECIAL SCHOOL</b>	<b>NO. OF VACANCIES</b>	<b>NOMINATIONS NAME AND ADDRESS</b>	<b>NOMINATED BY</b>	<b>DETAILS</b>
No nominations.				

**EXECUTIVE BOARD MEMBER DECISIONS MEETING FOR  
EDUCATION & CHILDREN**

**THURSDAY, 15 JUNE 2017**

**PRESENT: Councillor:** G. Davies (Executive Board Member).

**The following officers were in attendance:**

M.S. Davies, Democratic Services Officer

**1. DECLARATIONS OF PERSONAL INTEREST**

There were no declarations of personal interest.

**2. APPOINTMENT OF L.A. GOVERNORS**

The Executive Board Member considered applications received for L.A. Governor vacancies within the county. It was noted that nominations had been invited from the Chairperson, Head teacher and Local Member(s) in the case of Primary Schools. It was also noted that L.A. Governors were appointed for 4 years and where the vacancy occurred as a result of an individual's term of office coming to an end this was noted in the details for that particular person if he/she was seeking appointment.

**RESOLVED that, in order to meet statutory obligations of filling vacancies on Governing Bodies and having considered the application received, the following appointments be made to vacancies for LA Governors:-**

<b>School</b>	<b>Appointments</b>
<b>Halfway</b> (1 vacancy – 1 nomination)	Mrs. R. Bartlett
<b>Ferryside</b> (1 vacancy – 1 nomination)	Rev. Prof. D. Jenkins
<b>Llanybydder</b> (1 vacancy – 1 nomination)	Dr. K. Pett

**3. DECISION RECORD - 2 MAY 2017**

**RESOLVED that the decision record of the meeting held on the 2<sup>nd</sup> May 2017 be signed as a correct record.**

\_\_\_\_\_  
**EXECUTIVE BOARD MEMBER**

\_\_\_\_\_  
**DATE**

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